

Status of Audit Resolution

December 2001

Agency: 220

Board of Volunteer Firefighters and Reserve Officers

Audit Number	Finding Number	
6276	1	Finding: A Board for Volunteer Firefighters and Reserve Officers employee was beneficially interested and participated in a contract between the Board and the employee's spouse, which is a conflict of interest.

Resolution/Status: The Board of Volunteer Firefighters and Reserve Officers (BVFF) does not concur with this finding. The BVFF was able to secure the services of the computer services firm to maintain their computer network and programs at only \$20 per hour, well below the standard hourly rate. The work was overseen, approved, and used by the Executive Secretary and the members of the State Board. All completed work was documented. It was, and is, the belief of the BVFF that this was the least costly and most beneficial use of taxpayer dollars.

However, the BVFF is implementing the following corrective action:

- ☞ training an employee in the maintenance of the network and program systems, and
- ☞ will no longer be using the services of the firm in question as of July 1, 2002.

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Board of Volunteer Firefighters and Reserve Officers

Audit Number	Finding Number		
6276	2	Finding:	The Board for Volunteer Firefighters and Reserve Officers does not have adequate controls over its cash receipting and pension system database.
		Resolution/Status:	<p>The Board for Volunteer Firefighters and Reserve Officers (BVFF) does not concur with this finding. The BVFF believes their database and cash receipting procedures are adequately safeguarded.</p> <p>However, the BVFF has implemented the following corrective action:</p> <ul style="list-style-type: none">⌘ Added password protection,⌘ Implemented procedures for an independent person to prepare a list of daily receipts,⌘ Implemented procedures for an independent person to approve receipt changes,⌘ Implemented procedures for random spot checks of receipts compared to data in the database, and⌘ Added voided receipt numbers to the pension and disability systems.
		Agency Contact:	Brigette Smith, Executive Secretary Board of Volunteer Firefighters and Reserve Officers PO Box 114 Olympia, WA 98504-0114 (360) 753-7318